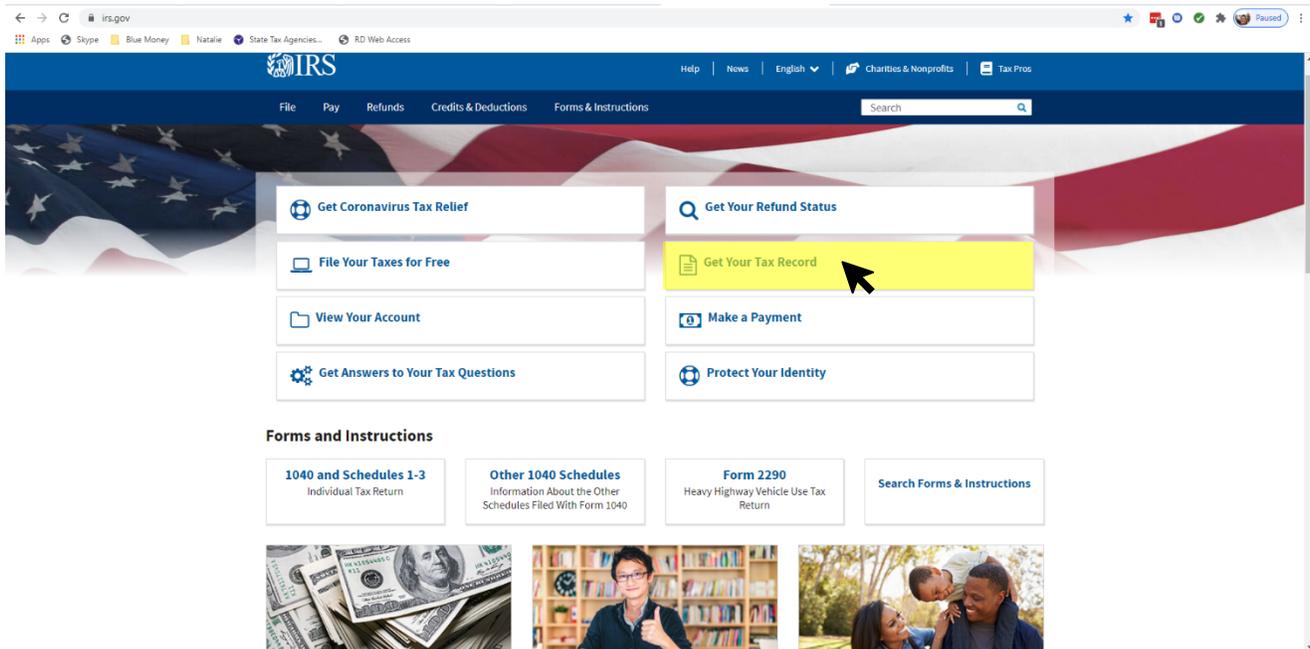


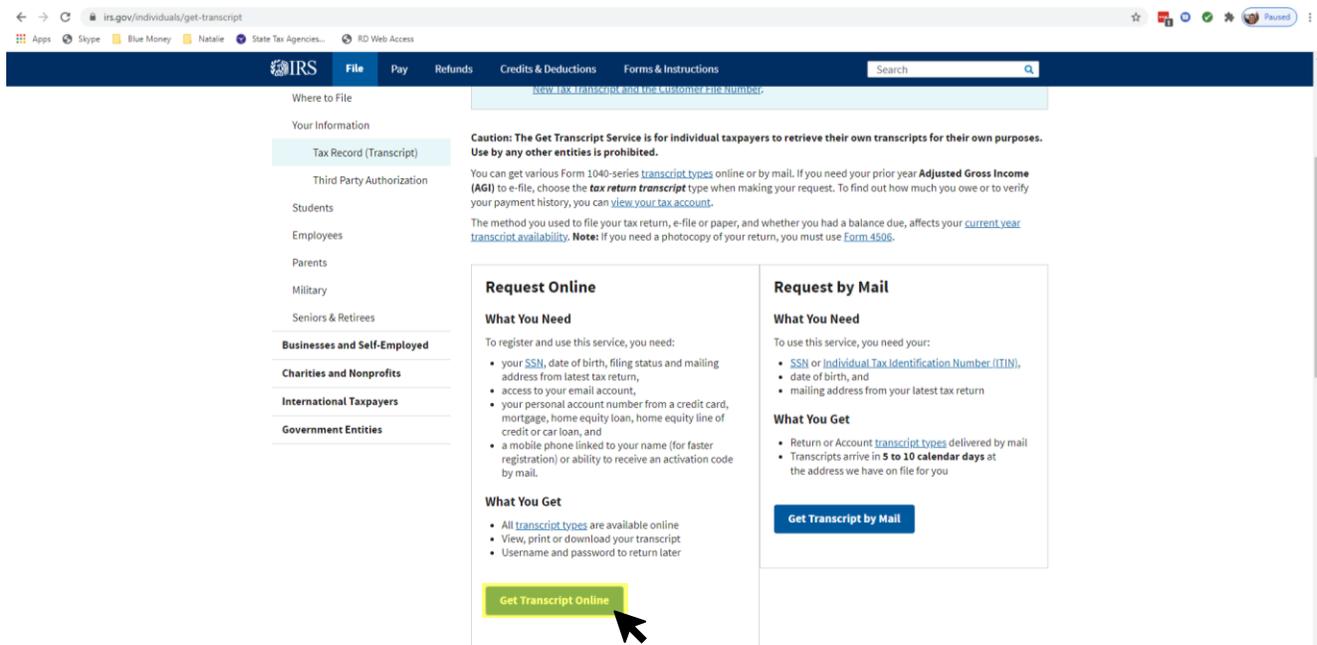


Retrieve IRS Transcript

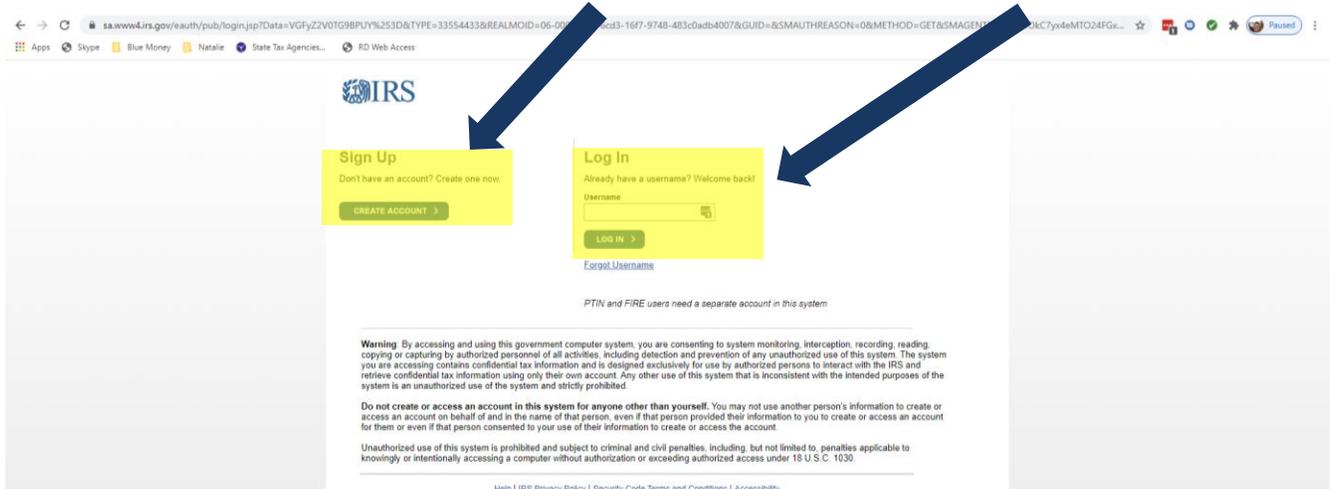
Step 1: Go to irs.gov and select *Get Your Tax Record*



Step 2: Select *Get Transcript Online*

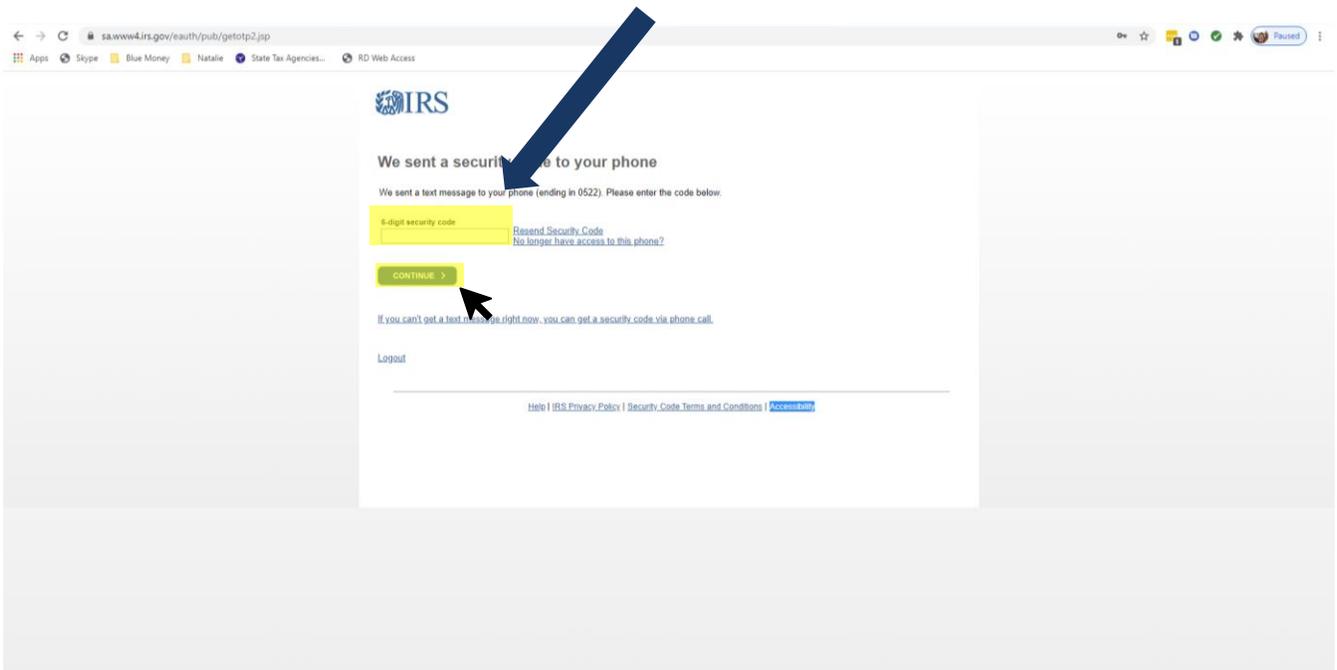


Step 3: If you do not already have an account, select *Create Account*. If you already have an account *Log In*.

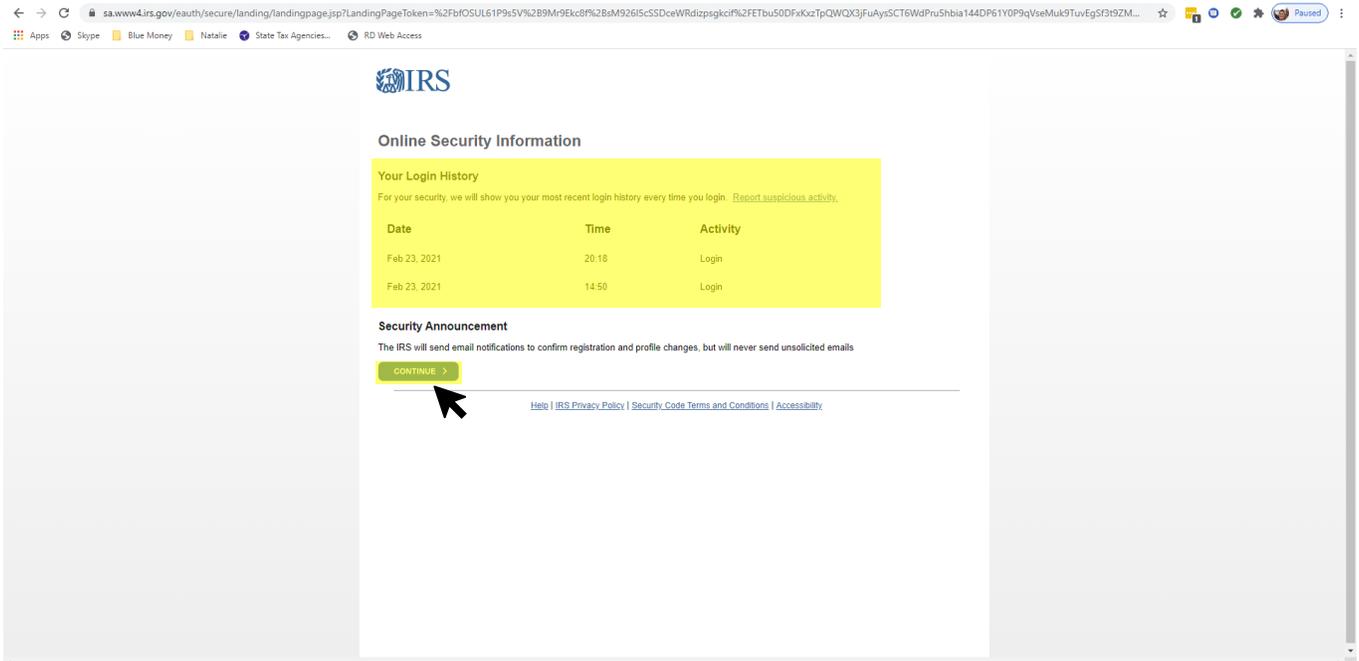


Step 4: Verify the Site Image and Site Phrase are correct and enter your Password then select Submit.

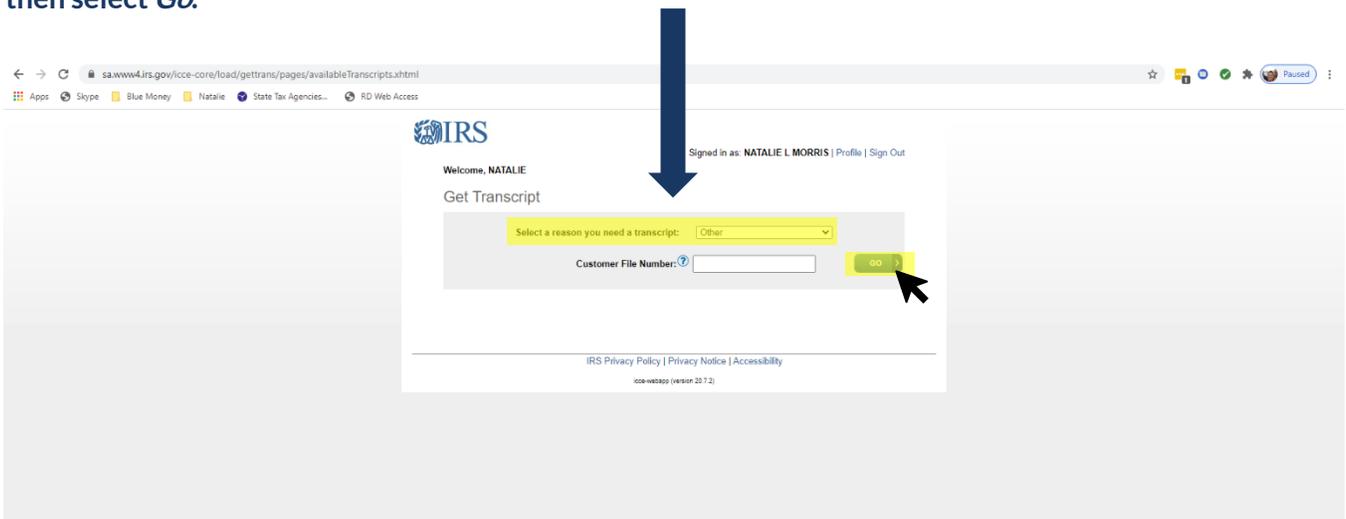
Step 5: Enter 6-digit security code sent via text to your mobile phone then select *Continue*.



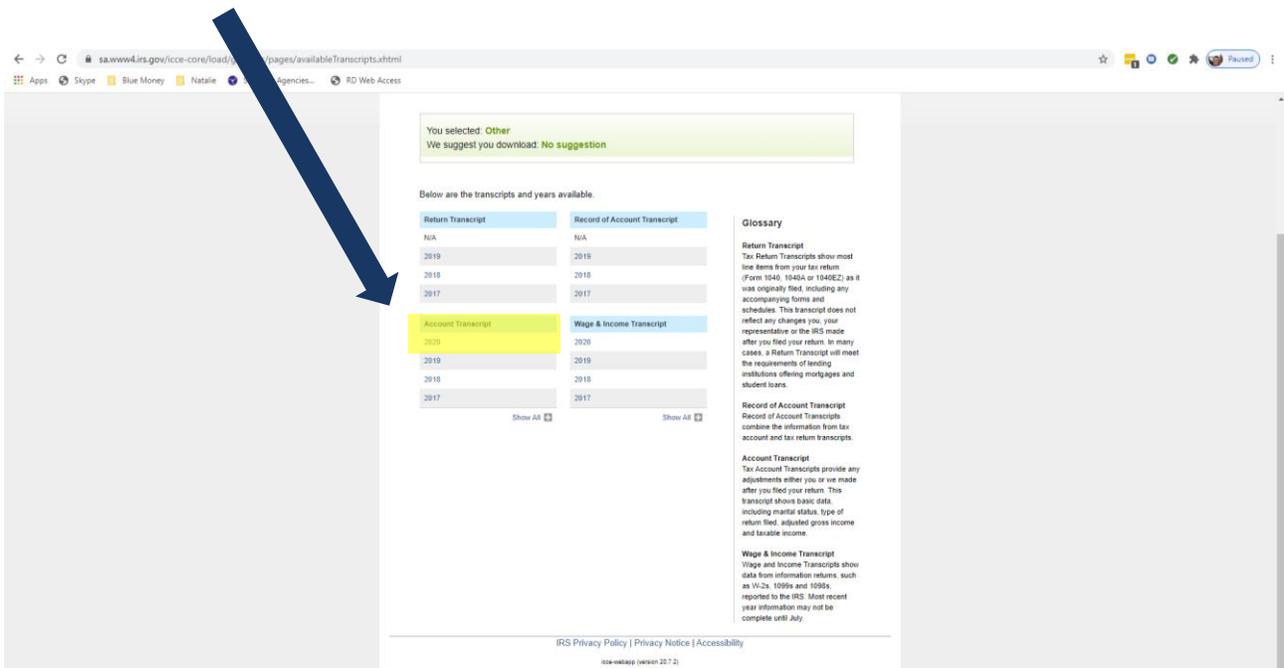
Step 6: For security purposes the IRS website will show your most recent login history. Report suspicious activity if any. Select *Continue* to move forward.



Step 7: Select a reason you need a transcript (Choose: *Other*) and leave the Customer File Number Blank then select *Go*.



Step 8: The IRS website will show the various transcripts and years available. Please select the *2020 Account Transcript* and provide to Vertex Accounting Partners, LLC.



The screenshot shows the IRS website interface for selecting transcripts. At the top, a message states: "You selected: Other. We suggest you download: No suggestion." Below this, the text reads: "Below are the transcripts and years available." There are four main categories of transcripts listed in columns:

- Return Transcript:** N/A, 2019, 2018, 2017
- Record of Account Transcript:** N/A, 2019, 2018, 2017
- Account Transcript:** 2020 (highlighted in yellow), 2019, 2018, 2017
- Wage & Income Transcript:** 2020, 2019, 2018, 2017

Each category has a "Show All" link below it. To the right of these columns is a "Glossary" section with definitions for each transcript type. At the bottom of the page, there are links for "IRS Privacy Policy | Privacy Notice | Accessibility" and a version number "v16-wetapp (version 2017)".

